Dear YMCA of Central New York Members:

All existing YMCA of Central New York members will need to complete the online account set-up process before you will be able to register online for the first time and/or manage your account. Please review below how to properly set up your online account before beginning to register for programs.

**STEP 1:**
ENSURE YOU HAVE A VALID E-MAIL CONNECTED TO YOUR YMCA OF CENTRAL NEW YORK MEMBERSHIP ACCOUNT. If you don’t or are unsure, please contact Member Services at your local branch.

**STEP 2:**
GO TO YMCACNY.ORG/MYACCOUNT

**STEP 3:**
UNDER THE ‘I WANT TO SET UP ONLINE ACCESS FOR MY ACCOUNT’ BOX, CLICK “FIND ACCOUNT”. Enter your last name, birthdate (MM/DD/YYYY) and zip code.

**STEP 4:**
ENTER THE E-MAIL ASSOCIATED WITH YOUR MEMBERSHIP. A secure link will be sent to this address prompting you to create a password.

**STEP 5:**
CHECK YOUR E-MAIL. Click the link provided and create your password. Your password must be at least 7 characters and contain at least one capital letter and one number.

**STEP 6:**
GO BACK TO YMCACNY.ORG/MYACCOUNT. Enter your e-mail address and password in the first box. You are ready to search and register online for programs!